

**MORaine TOWNSHIP**  
**Budget FY 4/1/15-3/31/16**

**Passed April 23, 2015**

**Summary Sheet**

**Page 2**

**Budget Notes**

**Page 3**

**Revenue and Expense Detail**

**Page 4 - 9**

**MORAIN TOWNSHIP Budget**  
**FY 4/1/15-3/31/16**  
**Passed April 23, 2015**  
**Summary Sheet**

2015-2016 Budget Notes		2015-2016 PROPOSED Township Budget
	<b>REVENUES</b>	
	<b><u>TOWN FUND</u></b>	
(A)	3810 Property Tax	1,140,000
(B)	3815 Replacement Tax	34,000
	3825 Interest Income	5,000
	3850 Cemetery Revenue	500
	3830 Reimbursements	
	3835 Miscellaneous Income	-
	3845 Foundation Grants	
(D)	3845 Healthcare Foundation Van Grant	65,000
(E)	3845 ACA Health Department Grant	
	3845 Total Grants	65,000
(F)	3875 Van User Revenue	16,000
	<b>TOTAL TOWN FUND REVENUES</b>	<b>1,260,500</b>
	<b><u>GENERAL ASSISTANCE FUND</u></b>	
(A)	3811 Property Tax	<b>250,000</b>
	<b><u>COMMUNITY CHEST</u></b>	
	3821 Restricted	30,000
	3820 Unrestricted	5,000
(C)	Total Community Chest	<b>35,000</b>
	<b>TOTAL REVENUE ALL FUNDS</b>	<b>1,545,500</b>
	<b>EXPENSES</b>	
	<b><u>TOWNSHIP EXPENSES</u></b>	
	4000 Salaries-Town Officers	95,000
(1)	4100 Expenses: Office of Supervisor	60,090
	4200 Elections	750
(1)	4300 Senior/Disabled Transportation	253,130
	4400 Cemeteries	42,730
(F)	4500 ACA Grant expenditures	
(14) (15)	4800 Agency Grants	300,000
	5100 Expenses: Office of Assessor	560,100
	<b>TOTAL TOWN FUND EXPENSES</b>	<b>1,311,800</b>
	6100 General Assistance	267,450
(C) (16)	7201 Community Chest	41,250
	<b>TOTAL EXPENSE</b>	<b>1,620,500</b>
	<b>NET INCOME</b>	<b>(75,000)</b>

# MORAINÉ TOWNSHIP Budget FY 4/1/15-3/31/16

Passed April 23, 2015

## Budget Notes

- (A) Based on Levy passed December 2014
  - (B) Based on Personal Property Replacement Tax estimate for 2015 received from Illinois
  - (C) Extremely successful 2014-2015 fundraising drive with Sunset (\$8,000), Whole Foods Market Deerfield (\$8,500) and T.J.Maxx (\$5,000) may not be repeated.
  - (D) Based on letter of award from HealthCare Foundation of Highland Park for funds to be received April, 2015.
  - (E) Grant not expected to continue during the third year of open enrollment.
  - (F) Increased ridership
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(1) Budget for new website on user-friendly platform that will be maintained in-house by existing staff.

(2) Possible program expansion after Senior Survey analyzed.

(3) Stormwater fee charged by City of Highland Park to Township cemeteries.

(4) Annual cemetery training seminar

(5) Cemetery maintenance for next two years will include separate contract weeding and watering rain gardens while they are getting established

(6) In accordance with Board discussion, we are reducing the amount for grants to Agencies that provide services to Moraine Township residents, with the expectation that private funding for these agencies will rebound as the economy and stock market improves.

(7) This line item is a placeholder for the remaining Community Family Center (CFC) building commitment from Bonamarte administration. If construction moves forward during this fiscal year, the commitment will be funded from reserves, resulting in a \$75,000 deficit budget for 2015-2016.

(8) Pilot program for school vacation breakfast/lunch bags through fiscal year; anticipate applying for grant to sustain program for subsequent fiscal years.

(9) Navigator assistance for health insurance enrollment not expected to continue.

(10) Budget funds to naturalize some turf for cemetery to reduce mowing/maintenance costs.

(11) Cemetery signs

**MORaine TOWNSHIP Budget FY 4/1/15-3/31/16**

**Passed April 23, 2015**

**Revenue and Expense Detail**

**2015-2016  
Budget  
Notes**

**2015-2016  
Township  
Budget**

**REVENUES**

**TOWN FUND**

(A)	3810 Property Tax	1,140,000
(B)	3815 Replacement Tax	34,000
	3825 Interest Income	5,000
	3850 Cemetery Revenue	500
	3830 Reimbursements	
	3835 Miscellaneous Income	
	3845 Foundation Grants	
(D)	3845 Healthcare Foundation Van Grant	65,000
(E)	3845 ACA Health Department Grant	-
	3845 Total Grants	<u>65,000</u>
(F)	3875 Van User Revenue	16,000
	<b>Total Town Fund Revenue</b>	<b><u>1,260,500</u></b>

**GENERAL ASSISTANCE FUND**

(A)	3811 Property Tax	<u>250,000</u>
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**COMMUNITY CHEST**

	3821 Restricted	30,000
	3820 Unrestricted	5,000
(C)	Total Community Chest	<u>35,000</u>

<b>TOTAL REVENUE ALL FUNDS</b>	<b><u>1,545,500</u></b>
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**MORAINES TOWNSHIP Budget FY 4/1/15-3/31/16**

**Passed April 23, 2015**

**Revenue and Expense Detail**

**2015-2016  
Budget  
Notes**

**2015-2016  
Township  
Budget**

**EXPENSES**

**Salaries-Town Officers**

4001	Supervisor	65,000
4002	Town Clerk	18,000
4003	Board of Trustees	12,000
<b>Total Salaries - Town Officers</b>		<b>95,000</b>

**Office of Supervisor Expenses**

4102	Office Staff	10,000
4102.5	Payroll Taxes (includes tax on elected salaries)	8,100
4103	Health Insurance & Health Benefit	6,000
4104	IMRF	6,500
4198	Personnel Allocation to/from Other Departments	incl above

**Net Personnel Costs**

4105	Legal Services	2,000
4106	Auto Expense/Mileage	500
4107	Facilities/Rent	12,000
4108	Telephone	600
4109	Printing/Publishing	750
(1) 4109.5	Website	1,000
4110	Utilities	1,300
4111	Janitorial Services	2,000
4112	Supplies	500
4113	Workshops	500
4114	Outside Service	500
4115	Miscellaneous Expense	50
4117	Equipment/Computer	300
4118	Office Supply/Postage	2,000
4119	Maintenance/pest control	300
4120	Insurance (Toirma)	640
4121	Accounting & Audit	1,800
4122	Special Events	250
4124	Contingencies, Office of the Supervisor	2,500

**Total Expenses: Office of Supervisor**

**60,090**

**Election Expense**

4205	Legal Services	-
4206	Auto Expense/Mileage	
4209	Printing/Publishing	
(1) 4209.5	Website	500
4218	Office Supply/Postage	250
4298	Personnel Allocation to/from Other Departments	750

**Total Expenses: Elections**

**750**

**MORaine TOWNSHIP Budget FY 4/1/15-3/31/16**

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**Revenue and Expense Detail**

**2015-2016  
Budget  
Notes**

**2015-2016  
Township  
Budget**

**Senior/Disabled Transportation Expenses**

4302	Van Scheduler & Drivers	130,000
4302.5	Payroll Taxes	13,000
4303	Health Insurance & Health Benefit	14,000
4304	IMRF	6,500
4398	Personnel Allocation to/from Other Departments	incl above

<b><u>Net Personnel Costs</u></b>		<b><u>163,500</u></b>
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(1)	4305	Legal Services	1,000
	4306	Auto Expense/Mileage	100
	4307	Facilities/Rent	9,600
	4308	Telephone	1,200
	4309	Printing/Publishing	2,250
	4309.5	Website	2,500
	4310	Utilities	1,300
	4311	Janitorial Services	2,000
	4312	Supplies	500
	4313	Workshops	250
	4314	Outside Service	900
	4315	Miscellaneous Expense	100
	4317	Equipment/Computer	1,500
	4318	Office Supply/Postage	2,000
	4319	Maintenance/pest control	100
	4320	Insurance (Toirma)	4,480
	4321	Accounting & Audit	3,600
	4322	Special Events	250
(2)	4324	Contingency for possible expanded program	13,500
	5503	Van Operation & Maintenance	20,000
	5505	Taxi Program	22,500

<b>Total Expenses: Transportation (Partially offset by \$65M Grant)</b>		<b><u>253,130</u></b>
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**Revenue and Expense Detail**

**2015-2016  
Budget  
Notes**

**2015-2016  
Township  
Budget**

**Cemeteries**

		Staff	8,500
		Payroll Taxes (includes tax on elected salaries)	700
		Health Insurance & Health Benefit	600
		IMRF	750
	4498	Personnel Allocation to/from Other Departments	-
		Personnel Expense	<u>10,550</u>
	4403	Legal Services	500
	4406	Auto Expense/Mileage	500
	4409	Printing/Publishing	500
(1)	4409.5	Website	500
(3)	4410	Utilities	300
	4412	Supplies	100
(4)	4413	Workshops	500
(10)	4414	Outside Services/Temp Help	2,500
(5)	4419	Maintenance & Operations	15,000
	4420	Insurance (Toirma)	1,280
	4422	Special Events	500
(11)	4424	Contingencies, Cemetery	10,000
		<b>Total Expenses: Cemeteries</b>	<b><u>42,730</u></b>

**Agency Grants**

(6)	4801	Appropriated Grants (Annual)	225,000
(7)	4803	Committed Funds (CFC Prior)	75,000
		<b>Total Expenses: Agency Grants</b>	<b><u>300,000</u></b>

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**Revenue and Expense Detail**

**2015-2016  
Budget  
Notes**

**2015-2016  
Township  
Budget**

**Assessor Office Expenses**

5101	Assessor Salary	74,000
5102	Office Staff	272,000
5102.5	Payroll Taxes	29,000
5103	Health Insurance & Health Benefit	68,000
5104	IMRF	30,000
5198	Personnel Allocation to/from Other Departments	incl above

**Net Personnel Costs**

		<b>473,000</b>
5105	Legal Services	1,000
5106	Auto Expense/Mileage	3,000
5107	Facilities/Rent	26,400
5108	Telephone	3,000
5109	Printing/Publishing	2,000
(1) 5109.5	Website	2,800
5110	Utilities	3,000
5111	Janitorial Services	3,000
5112	Supplies	900
5113	Workshops	3,500
5114	Outside Service/Temp	800
5115	Miscellaneous	1,000
5117	Equipment and Software	12,000
5118	Office Supply/Postage	2,000
5119	Maintenance/Pest Control	1,000
5120	Insurance (Toirma)	3,200
5121	Accounting & Audit	3,000
5122	Special Events	500
5124	Contingencies, Assessor's Office	15,000

**Total Expenses: Office of Assessor** **560,100**

**TOTAL EXPENSES: TOWN FUND** **1,311,800**



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Budget  
Notes**

**2015-2016  
Township  
Budget**

**General Assistance**

6102	Office Staff	85,000
6102.5	Payroll Taxes	7,000
6103	Health Insurance & Health Benefit	16,000
6104	IMRF	7,100
6198	Personnel Allocation to/from Other Departments	
	Net Personnel Costs	<u>115,100</u>
6105	Legal Services	1,000
6106	Auto Expense (Mileage)	250
6107	Facilities/Rent	32,000
6108	Telephone	1,800
6109	Printing/Publishing	6,500
(1) 6109.5	Website	4,000
6110	Utilities	3,900
6111	Janitorial Services	6,000
6112	Supplies	500
6113	Workshops	1,000
6114	Outside Service/Temp	1,500
6115	Miscellaneous Expense	100
6117	Equipment/Computer	1,500
6118	Office Supply/Postage	2,500
6119	Maintenance / Pest Control	1,000
6120	Insurance (Toirma)	5,700
6121	Accounting & Audit	3,600
6122	Special Events	500
6900	Congingencies, General Assistance	24,000
7501	Emergency Assistance	20,000
7500	General Assistance	10,000
7502	Senior/Youth Services	25,000

<b>Total Expenses: General Assistance</b>	<b><u>267,450</u></b>
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(8) 7201	<b>Community Chest</b>	<b><u>41,250</u></b>
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<b>TOTAL TOWNSHIP EXPENSE</b>	<b><u>1,620,500</u></b>
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<b>NET REVENUE / EXPENSE</b>	<b><u>(75,000)</u></b>
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