

MORAIN TOWNSHIP, LAKE COUNTY, ILLINOIS
MINUTES OF REGULAR MEETING
September 24, 2020, 5:30 PM

The meeting was called to order at 5:30 p.m. at Moraine Township's Mooney Cemetery, and upon roll call the following members were present: Supervisor Anne Flanigan Bassi, Trustees Pablo Alvarez, Cindy Wolfson and Amy Zisook.

Absent: Trustee Dwayne Douglas

Also present: Clerk Gail Feiger Brown, Moraine Township resident Janet Freed, American Legion Post 145 representative Larry Sassorossi, Nancy Sawle-Knobloch (Family Service of Lake County) and Susan Shulman (North Suburban Legal Aid Clinic).

Presentation by Larry Sassorossi about the installation of the new American flag at Mooney Cemetery

Larry Sassorossi reported that he replaced the tattered American flag at Mooney Cemetery with a burial flag donated by Pete Sherman, that his family received upon the death of his grandfather. The flagpole had been previously donated by American Legion Post 145 upon the sale of their hall in Highland Park. Supervisor Bassi thanked Mr. Sassorossi for lowering the flag to half-mast in honor of the late Supreme Court Justice Ruth Bader Ginsburg. She also thanked Mr. Sassorossi for the Post's annual contribution of Thanksgiving meals to Moraine Township clients. Mr. Sassorossi recounted his involvement in the committee tasked with changing the name of Moraine Township from its prior name Deerfield Township.

Public Comment

Janet Freed commented that she served on the name-change committee with Mr. Sassorossi.

Agency Presentations

Nancy Sawle-Knobloch, Family Service

Ms. Sawle Knobloch stated that the agency is offering all services remotely due to COVID-19 concerns. She reported that clients and clinicians in the general counseling program both like tele-help counseling and find it beneficial. Families served through the Latino continuum have received weekly check-in calls, meals, support services and emergency assistance (excluding rent).

100% of the Latino Continuum clients are Moraine Township residents.

Susan Resko, Josselyn Center

Josselyn Center's presentation has been rescheduled to a future Board Meeting.

Susan Shulman, North Suburban Legal Aid Clinic

The Township was thanked for its grant in support of housing legal services. The agency is offering legal services remotely in the areas of domestic violence, immigration and housing. The Clinic has seen an uptick in need since the start of the COVID-19 pandemic. 16% of the clients served by the Clinic are Moraine Township residents.

Approval of Minutes

Trustee Alvarez moved, seconded by Trustee Zisook, to approve the September 10, 2020 Regular Board Meeting Minutes. The motion passed unanimously by voice vote.

Approval of Bills

Trustee Wolfson moved, seconded by Trustee Zisook, Approval of the bills for the period September 11-September 24, 2020 in the following amounts: \$3,271.95 General Assistance Fund, \$23,875.33 Town Fund. Voting Aye by Roll Call Vote: Supervisor Bassi, Trustees Alvarez, Wolfson and Zisook; voting Nay: none.

Action Items

- **Approval for Supervisor to enter into a contract with lowest responsible estimate from HVAC vendor for safety improvements to 800 Central HVAC units**
Trustee Wolfson moved, seconded by Trustee Alvarez, approval for Supervisor to enter into a contract with lowest responsible estimate from HVAC vendor for safety improvements to 800 Central HVAC units. Voting Aye by Roll Call Vote: Supervisor Bassi, Trustees Alvarez, Wolfson and Zisook; voting Nay: none.
- **Approval of COVID-19 Safety in the Workplace Policy**
Trustee Zisook moved, seconded by Trustee Wolfson, approval of COVID-19 Safety in the Workplace Policy. This policy is for staff, not protocol for visitors. The motion passed unanimously by voice vote.

Reports

Assessor's Report Anne Flanigan Bassi

The Assessor staff is participating in Lake County Board of Review Zoom teleconference hearings on assessment appeals.

Supervisor's Report Anne Flanigan Bassi

- Trustees were given an Emergency Assistance report. 74 applications have been received. \$51,792.17 has been distributed.
- Trustees were given a call report. Calls to the office have dropped except on Food Pantry distribution days. Staff is continuing to make wellness calls to clients.
- Plexiglass desk barriers are in the final process of being installed in the office.
- The front doors to the Food Pantry are being retrofitted as emergency doors and are being equipped with buzzers and intercom access.

Latino Advisory Committee Report

No report

Food Insecurity Issues Report

No report

Food Pantry Report Anne Flanigan Bassi

Trustees were given a Pantry usage report. Deliveries have increased significantly. Grocery gift cards were distributed to Pantry clients in September and again in October, but not November due to the additional food that will be distributed for the Thanksgiving holiday.

Pantry Plants Garden Report

No report

Lake County Coordinated Transportation Services Committee (LCCTSC) Report

No report

Human Relations Advisory Group Report (HRAG)

No report

Cemetery Report Cindy Wolfson

Trustee Wolfson and Cemetery Manager Donna Novickas are exploring the possible future availability of plots for sale for a cremains garden at Mooney Cemetery near the flagpole. If feasible, they will bring a proposal to the Board.

Old Business

None

New Business

- **Compensation for Elected Officials for the term of office 2021-2025** Anne Flanigan Bassi
Trustees were given information on past compensation for Moraine Township Elected Officials. A discussion was held on recommendations for compensation for Township official term 2021-2025.
- **Levy** Anne Flanigan Bassi
Trustees were given a spreadsheet with information on Township levy from 2013-2019, and a recommendation for the Township's 2020 Levy.

Executive Session

None

Adjournment

With no further business to conduct, Trustee Wolfson moved, seconded by Trustee Zisook that the meeting be adjourned at 7:15 p.m. The motion passed unanimously.

Respectfully submitted,

Gail Feiger Brown, Moraine Township Clerk