

**MORAINÉ TOWNSHIP, LAKE COUNTY, ILLINOIS**  
**MINUTES OF REGULAR MEETING**  
**April 22, 2021 5:30 PM**

The meeting was called to order at 5:30 p.m. remotely via Zoom teleconference.

Upon roll call the following members were present: Supervisor Anne Flanigan Bassi (present at the Moraine Township office), and Trustees Pablo Alvarez, Mark Haggarty, Cindy Wolfson and Amy Zisook (all attending remotely).

Also present: Clerk Gail Feiger Brown (present at the Moraine Township office), and Moraine Township residents Janet Freed, Christine Peschier, and Naomi Wexler (all attending remotely).

Moraine Township resident Nancy Chausow Shafer joined the meeting remotely at 6:09 p.m.

**Public Comment**

There was no public comment.

**Citizen Advisory Grant Committee Report** Gail Feiger Brown

Thanks to the members of the Citizen Advisory Grant Committee: Chair John Ropiequet, and Committee members Laura Biagi, Janet Freed, Bill Laegeler, and Ginny Schulte. The Committee considered grant requests from 18 agencies for 20 programs totaling \$272,000, and recommended funding 15 agencies for 17 programs totaling \$175,000.

**Approval of Minutes**

Trustee Haggarty moved, seconded by Trustee Zisook, to approve the April 8, 2021 Regular Board Meeting Minutes. Voting Aye by Roll Call Vote: Supervisor Bassi, Trustees Alvarez, Haggarty, Wolfson and Zisook; voting Nay: none.

**Approval of Bills**

Trustee Wolfson moved, seconded by Trustee Haggarty, Approval of the bills for the period April 9-April 22, 2021 in the following amounts: \$10,571.40 General Assistance Fund, \$31,052.00 Town Fund. Voting Aye by Roll Call Vote: Supervisor Bassi, Trustees Alvarez, Haggarty, Wolfson and Zisook; voting Nay: none.

**Motion to open Public Hearing**

Trustee Wolfson moved, seconded by Trustee Zisook, to open a Public Hearing on the Amended Moraine Township Budget and Appropriation Ordinance for Fiscal Year 2020-2021 and on Moraine Township Budget and Appropriation Ordinance for Fiscal Year 2021-2022. Voting aye by Roll Call Vote: Supervisor Bassi, Trustees Alvarez, Haggarty, Wolfson and Zisook; voting Nay: none.

**Public Hearing on the Amended Moraine Township Budget and Appropriation Ordinance for Fiscal Year 2020-2021 and on Moraine Township Budget and Appropriation Ordinance for Fiscal Year 2021-2022**

Supervisor Bassi called for public comment on the Amended Moraine Township Budget and Appropriation Ordinance Fiscal Year 2020-2021 and on Moraine Township Budget and Appropriation Ordinance for Fiscal Year 2021-2022. There was no public comment.

### **Motion to close Public Hearing**

Trustee Wolfson moved, seconded by Trustee Alvarez, to close the Public Hearing on the Amended Moraine Township Budget and Appropriation Ordinance of 2020-2021 and on the Moraine Township Budget and Appropriation Ordinance for Fiscal Year 2021-2022.

Voting Aye by Roll Call Vote: Supervisor Bassi, Trustees Alvarez, Haggarty, Wolfson and Zisook; voting Nay: none.

### **Action Items**

- **Adoption of Amended Moraine Township Budget and Appropriation Ordinance for Fiscal Year 2020-2021 and Moraine Township Budget and Appropriation Ordinance for 2021-2022.** Trustee Wolfson moved, seconded by Trustee Haggarty, Adoption of Amended Moraine Township Budget and Appropriation Ordinance for Fiscal Year 2020-2021 and Moraine Township Budget and Appropriation Ordinance of Fiscal Year 2021-2022. Voting Aye by Roll Call Vote: Supervisor Bassi, Trustees Alvarez, Haggarty, Wolfson and Zisook; voting Nay: none.
- **Resolution Concerning Semi-Annual Review of Closed Session Minutes** Trustee Zisook moved, seconded by Trustee Wolfson, Approval of the Resolution Concerning the Semi-Annual Review of Closed Session Minutes. Voting Aye by Roll Call Vote: Supervisor Bassi, Trustees Alvarez, Haggarty, Wolfson and Zisook; voting Nay: none.
- **Approval of Fiscal Year 2021-2022 Grants to Agencies** Trustee Haggarty moved, seconded by Trustee Zisook, Approval of Fiscal Year 2021-2022 Grants in the amount of \$175,000.00 per the Citizen Advisory Grant Committee Report presented earlier. Voting Aye by Roll Call Vote: Supervisor Bassi, Trustees Alvarez, Haggarty, Wolfson and Zisook; voting Nay: none.

### **Reports**

#### **Assessor's Report**

No report

#### **Supervisor's Report** Anne Flanigan Bassi

- Trustees were given an Emergency Assistance report. Several applications for Emergency Assistance are pending. 14 applications have been received thus far in April. The Township is administering the FERA (Federal Emergency Relief Administration) grant awarded in March.
- Supervisor Bassi and Trustee Zisook talked with Walgreens about a possible vaccine clinic for our clients. With Johnson and Johnson vaccines suspended, plans are on hold. Food Pantry clients are asked weekly to call us if members of their households need vaccinations.
- VITA (Volunteer Income Tax Assistance) volunteers have caught up with applications. VITA Co-Chair Donna Novickas put the Moraine Township VITA site back on the IRS website.
- Donations to the Muriel Lederer Memorial Fund have reached \$4,700.00.
- Summer intern Trinity Garcia will begin work mid-May.
- Trustee Wolfson reported that the Ethics Ordinance and Ethics Commission contact information is now available on the Township website.

- There was an all-staff meeting on April 16 to discuss re-opening the office to staff and the public. Staff will return to the office on May 1; Supervisor Bassi will work with Staff that have child-care issues. The office will re-open to the public on June 1. Staff is fully vaccinated. The public will be required to wear masks upon entry. Trustees requested that doors be unlocked to welcome the public.
- Supervisor Bassi attended the remote First Bank of Highland Park advisory meeting on April 13, the remote City of Highland Park inter-governmental meeting on April 14, and the remote City of Highland Park neighborhood meeting on April 15. Thanks to Trustee Zisook for attending the remote City of Highland Park Police Department stakeholder meeting on April 13.
- The Annual Town Meeting was held remotely on April 13. It was very well attended. Supervisor Bassi received positive feedback from volunteers who were recognized at the Meeting.

#### **Latino Advisory Committee Report**

No report

#### **Food Insecurity Issues Report**

Trustee Zisook and Clerk Brown packing snack bags for HPHS, household bags, and gathering food for Summer School at Highland Park High School.

#### **Food Pantry Report** Anne Flanigan Bassi

- Trustees were given a Food Pantry usage report. Numbers are declining slightly.
- Supervisor Bassi met with Staff Linda Contreras, Carol Pomerantz, Rosa Machabanski, Luis Gonzalez, and Sara Hoffman on April 22 to develop procedures for re-opening the Pantry to clients on July 6.

#### **Human Relations Advisory Group Report (HRAG)**

No report

#### **Cemetery Report**

No report

#### **Old Business**

None

#### **New Business**

- **Introduction of Supervisor and Trustees elected April 6, 2021 and Descriptions of Portfolios available to incoming Trustees and Clerk**

Supervisor Bassi discussed on-boarding procedures with the incoming Trustees and Clerk. All will receive handbooks, business cards and name plates for Board Meetings. Township Officials of Illinois is offering Newly Elected Officials virtual training on August 12 and August 26. The incoming Trustees and Clerk introduced themselves and their backgrounds. Trustees Wolfson and Zisook and Clerk Brown talked about their portfolios.

Trustee Zisook and Clerk Brown talked about programs they do: Human Relations Advisory Group, HPHS Drop-In Center, HPHS Summer School, Northwood Middle School, elementary schools in Dist. 112, nurse bags, vacation bags, household bags, how we get food, food drive partners, Letter Carrier food drive, Northern Illinois Food Bank pick-up and delivery, Martin Luther King, Jr. food drive, Citizen Grant Advisory Committee, Phyllis Santullano Holiday Drive, and LCCTSC.

Trustee Wolfson talked about the Sunset Foods Fundraiser, Zumba fundraiser, Cemetery, COVID thank you notes, Senior Holiday Drive, Lake County Domestic Violence quarterly meetings, and Ethics advisor.

Supervisor Bassi asked new Board members to contact her with their interests.

**Executive Session**

None

**Adjournment**

With no further business to conduct, Supervisor Bassi hereby declared the meeting adjourned at 8:23 p.m.

Respectfully submitted,

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Gail Feiger Brown, Moraine Township Clerk