

**MORAIN TOWNSHIP, LAKE COUNTY, ILLINOIS**  
**MINUTES OF REGULAR MEETING**  
**February 11, 2021 5:30 PM**

The meeting was called to order at 5:30 p.m. remotely via Zoom teleconference.

Upon roll call the following members were present: Supervisor Anne Flanigan Bassi (present at the Moraine Township office); and Trustees Mark Haggarty, Cindy Wolfson and Amy Zisook (attending remotely).

Absent: Trustee Pablo Alvarez

Also present: Clerk Gail Feiger Brown and Moraine Township resident Nancy Chausow Shafer (all attending remotely).

**Public Comment**

There was no comment from the public.

**Approval of Minutes**

Trustee Wolfson moved, seconded by Trustee Zisook, to approve the January 28, 2021 Regular Board Meeting Minutes. Voting Aye by Roll Call Vote: Supervisor Bassi, Trustees Haggarty, Wolfson and Zisook; voting Nay: none.

**Approval of Bills**

Trustee Haggarty moved, seconded by Trustee Wolfson, Approval of the bills for the period January 29-February 11, 2021 in the following amounts: \$7,033.71 General Assistance Fund, \$29,976.60 Town Fund. Voting Aye by Roll Call Vote: Supervisor Bassi, Trustees Haggarty, Wolfson and Zisook; voting Nay: none.

**Reports**

**Assessor's Report**

No report

**Supervisor's Report** Anne Flanigan Bassi

- Trustees were given a monthly service report. Food pantry and Door-to-Door Van Service usage were both affected by inclement weather.
- Trustees were given an emergency assistance report prepared by Case Manager Lupe Somerville. No new applications have been submitted and none are pending.
- Staff Linda Contreras and Luis Gonzalez are coordinating transportation of residents to receive COVID-19 vaccinations.
- Supervisor Bassi has written letters on behalf of Staff Linda Contreras and door-to-door Van drivers indicating that they are essential workers, eligible to receive COVID-19 vaccinations.
- The front door mechanism installation should be completed within the next two weeks.
- The VITA (Volunteer Income Tax Assistance) program has received many requests for tax preparation help and is being staffed by 22 volunteers.

- Supervisor Bassi and Trustees offer their condolence note and dinner gift card to a Pantry volunteer whose husband, who was also a Pantry volunteer, recently passed away.
- The Moraine Township Food Pantry has been designated as a beneficiary of a trust, the residuary of which is to be divided among multiple agencies in the Chicago area that address food insecurity. The letter sent by the bank trustee notifying Moraine Township Charitable Fund, inc. of the bequest indicated that determination of amount and disbursement could take up to 18 months.

### **Latino Advisory Committee Report**

No report

### **Food Insecurity Issues Report** Amy Zisook

- Highland Park High School students will return to in-person learning February 23 and the Township is coordinating with the counseling department to provide food for the Drop-In Center.
- Thanks to Crate and Barrel Northbrook for partnering with the Township by holding monthly food drives with their employees. Some employees may also opt to volunteer with the Food Pantry.

### **Food Pantry Report** Anne Flanigan Bassi

- Trustees were given a Food Pantry usage report. Thanks to the City of Highland Park for clearing the alleyways on snowy days. More clients requested deliveries due to the heavy snow.
- Household bags were distributed to clients at the February 9 Food Pantry distribution.
- Thanks to the Ravinia School PTO , which held a fundraiser in partnership with Lou Malnati's, donating 75 certificates for free 9-inch pizzas, and a \$350.00 check from the Ravinia PTO. Thanks to Principal Courtney Nordstrom for her assistance.
- Supervisor Bassi gave Zoom presentation to 3rd, 4th and 5th graders at Braeside School on February 11. The students will collect, sort and date-check several items for the Food Pantry. Thanks to Social Worker Karyn Karel for her assistance.
- Thanks to the Porch Pantry Group of the North shore, who collect food from residents on a monthly basis for food pantries. The Group's March collection is granola bars for the Moraine Township Food Pantry

### **Human Relations Advisory Group Report (HRAG)** Gail Feiger Brown

Clerk Brown is working on a sub-committee for COVID-19 service awards that will be presented with Character Counts Awards on April 22.

### **Cemetery Report**

No report

### **Old Business**

None

**New Business**

- **Draft Budget and Appropriation Ordinance for FY2021-2022** Anne Flanigan Bassi  
Trustees were given a draft Budget for FY2021-2022. Trustees discussed the Budget and were asked to contact Supervisor Bassi with any additional questions or concerns. The Board will vote to post the Budget for public inspection at the next Board Meeting.
  
- **Food Bins in front of the Moraine Township Office** Amy Zisook  
A discussion was held about food donations left in the food bins in front of the Moraine Township office. A sign will be posted asking residents not to leave contributions after 4:30 pm weekdays, or over the weekend.

**Executive Session**

None

**Adjournment**

With no further business to conduct, Supervisor Bassi hereby declared the meeting adjourned.

Respectfully submitted,

---

Gail Feiger Brown, Moraine Township Clerk